



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
OCTOBER 22, 2020, AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a

Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on October 08, 2020.
- C.2** Consider approval of the Payment Approval Report.
- C.3** Consider approval of the disposal of a shelving unit through Public Surplus.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Spencer Forsberg]: Mr. Forsberg will review the Town's finances for the month of September.

E.2 Discussion and/or Action [Suzanne Harvey]: Director Harvey will discuss the old animal shelter and request guidance from Council regarding their intent for the building and property.

E.3 Discussion and/or Action [Suzanne Harvey]: Director Harvey will seek authorization of a license agreement with Earth and Sky Photography, LLC, to film a documentary in the Community Garden, Library and Senior Center, and to share town photos and provide interviews for the project.

E.4 Discussion and/or Action [Suzanne Harvey]: Director Harvey will present a construction services contract amendment for Council's approval which would extend the date for Mountain Power to complete the work on the Emergency Vehicle Preemption Signal project. The amendment will extend the completion date to December 31, 2020, due to delays in receiving necessary parts.

E.5 Discussion and/or Action [Mayor Wallace]: Mayor Wallace will discuss changes Council would like to have made to the proposed Intergovernmental Agreement (IGA) with Whetstone Fire District for the fire protection and emergency medical services (EMS) the District provides for the Town.

E.6 Discussion and/or Action [Clerk Thorpe]: The Town Clerk will ask for guidance from Council regarding how they would like to proceed with the hiring of a Town Manager as the deadline for applications is almost up.

E.7 Discussion Only [Dr. Jim Johnson]: Dr. Johnson will present a before and after look at Huachuca Blvd. depicting the recent improvements that have been made.

E.8 Discussion and/or Action [Mayor Pro Tem Johnson]: Mayor Pro Tem Johnson will discuss the need for a street sign on Ridgeview Place, advising "Not a Through Street".

E.9 Discussion and/or Action [Suzanne Harvey]: Bus Fare Changes - Director Harvey will present Resolution No. 2020-22 adopting a revised bus fare schedule for the Town.

E.10 Discussion and/or Action [Suzanne Harvey]: Bus Advertising Fee Schedule - Director Harvey will present Resolution No. 2020-23 adopting a bus advertising fee schedule for the Town.

F. Department Director reports

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

Posted at 5:00 PM on October 19, 2020, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Windows 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Windows 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-

1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
OCTOBER 08, 2020 AT 7:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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The meeting was called to order at: 7:00pm

The Pledge of Allegiance was led by: Mayor Wallace

The invocation was offered by: Elder Thomas

Roll Call.

Present: Johann Wallace, Donna Johnson, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

Absent: Joy Banks, Jean Post.

B. Call to the Public – Mayor

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Mayor Wallace recognizes Julian Barkley of 211 First Street. Mr. Barkley states he is here to speak about the digital infrastructure in Huachuca City because he is new here and he came from Sierra Vista and Flagstaff where there is a lot of digital infrastructure. He thanks Councilmember Banks for responding to an email he sent out regarding the infrastructure before he moved here. He wanted to share his insight with the Council in case they were not aware of the problems. Rural areas have been proven in several studies to not have as good of digital infrastructure as more populated cities. With Coronavirus being an ongoing issue and more people possibly having to start working from home and children doing school from home, this is an issue. He would like to know what our leadership is going to do about it. He would like to bring up some past decisions that were curious. In 2016 or 2017 the Town decided to end its contract with Cox because of the amount of debt the Town had, and they ripped out a lot of infrastructure when they left. In 2017 the Town had an offer from Pulse Broadband, which was to bring locally produced internet into Huachuca City. The cost to residents would have only been about \$30/month to utilize this service, which is a lot lower than TransWorld Network is currently. Century Link came here about 2 years ago and there is a new building down the road. According to Councilmember Banks, they are not responsive to expanding their services to the residents. About a year ago, Councilmember Banks had a personal fiber optic line put down only a couple of hundred feet from nearby residences. It is somewhat concerning that a member of the Council has high speed internet personally delivered to a business, but the rest of us who live nearby do not. I respect the rights of a private business and if she wanted to pay for it on her own that is totally fine, but it does raise certain questions. I don't know if Council is aware, but a TWN technician states that the radio tower near Vista Del Norte has not been working at full capacity for about a year now, meaning that people have been paying the same amount that they were paying before for actually less internet. I do know that the Library offers high speed internet to residents, I've been told about 500GB/sec, which is amazing. My question really is, what is it that the Council plans on doing about this going forward? What is the timeframe, what is the idea? I also wanted to make sure that you were aware of these issues, I think that's fair to you.

C. Consent Agenda - Mayor

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removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1** Consider approval of the minutes of the Regular Council meeting held on September 24, 2020, and the Work Session meeting held on September 24, 2020.
- C.2** Consider approval of the Payment Approval Report.
- C.3** Consider approval of the disposal of several office chairs through Public Surplus.

Motion: Items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

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E. New Business Before Council - Mayor

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E.1 Discussion and/or Action [Suzanne Harvey]: Director Harvey will discuss the information found regarding benefit compensation for employees who do not accept the Town's health/dental insurance benefits.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Debbie Trate.

Director Harvey advises Council that we pay all but \$50 of our employee's health benefits which is \$1315.70 per employee per month. Part time employees do not get health benefits. We have 15 full time employees who are taking health insurance at this time and 7 full time employees who have opted out. This saves the Town over \$110,000.00/year. Benson pays \$125/month stipend to any employee who opts out. Tombstone and Sierra Vista have no opt out. Sahuarita pays \$55 twice a month, which is \$110/month. Willcox and Douglas

both do something similar, they don't pay a stipend but they let you take that \$125 and you can pay it into any other benefit. So you can use it for life insurance or your 401k. That's at Willcox. Douglas takes that money and gives you dental and vision for free. They don't give the option.

Some considerations to keep in mind are that when we developed our budgets, department heads did not consider that stipend. Also if budgets were developed using actual costs, if someone were to leave their current position and be replaced by someone who wanted benefits, that would make a significant increase to the budget. Some cities and towns require that employees show that they have other insurance if they want to opt out.

Councilmember Trate asks if we could consider all of this for the next budget cycle.

Mayor Wallace asks that this topic be brought back up during the budget process next year for consideration.

E.2 Discussion and/or Action [Suzanne Harvey]: Director Harvey will give an update regarding plans for this year's modified trunk or treat event, the "Creepy Candy Cruise."

Motion: Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Director Harvey begins by stating that a lot of community events have been effected by Covid-19 and we want to do what we can do, safely. She also shares some photos of last year's trunk or treat event to remind everyone of the fun we had. This year, we are going to do a drive thru trunk or treat event from 5:30-7pm on October 31st. There will be decorated tables set up and cars will be able to drive thru and stop at each table, where pre packaged candy can be taken to the car for the children. This way, families are together in one car, and all we are doing is handing them the candy. This is how we are doing curbside checkout at the library and the food distribution every month. Those handing out candy will be required to wear gloves and encouraged to wear masks, unless Council directs otherwise. So far SAHARA, the Lions Club, the Library, one of the local sewing businesses out of Whetstone, the Friends of the Library all plan to have a table. If Council could volunteer we would appreciate it.

Councilmember Butterworth asks what we need help with. Director Harvey states that if a couple of Councilmembers could help hand out candy that would be nice. Mayor Pro Tem Johnson asks if more candy is needed. It is. Councilmember Butterworth will help hand out candy. Mayor Wallace states he is just happy we can still do something even though it is not a normal trunk or treat. At least there is still a way for kids to get candy.

E.3 Discussion and/or Action [Mayor Wallace and Chief Thies]: Proclamation No. 2020-04 – A proclamation of the Mayor declaring October as "Domestic Violence Awareness Month" in the Town of Huachuca City. Following the Mayor's proclamation, Chief Thies will share the Town's plans for raising awareness about this significant health and safety issue and the state-wide "Lighting Arizona Purple Campaign."

Motion: Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace reads the Proclamation. Chief Thies shares some photos of the purple lights that are on the Library, Police Department, Town Hall and Community Center. He also advises more have been ordered to light up the water tower on Skyline and the Fire Department. Kits with pins and bracelets have been purchased as well for employees and Council to wear to show support.

E.4 Discussion and/or Action [Laura Wenc]: Resolution No. 2020-21 – A Resolution of the Town of Huachuca City authorizing signature authority for the Town's Wells Fargo Investment Account.

Motion: Item E.4, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Mayor Wallace asks which account this is for. Laura Wenc advises it is a brokerage account with \$30,000.00 in it.

Motion: Resolution 2020-21, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Donna Johnson.

Motion passed unanimously.

F. Department Director reports

Director Halterman advises that there are 3 companies bidding on the dump truck right now. Sierra Vista has a couple of trucks for sale on Public Surplus that would suit the needs of Public Works. He also advises that he was mistaken before and 100% of the dirt for the sewer pond closure is on-site and we will not have to find any.

Director Howe states that the fuel management should be up and running by mid-November. Laura Wenc advises that expenses have gone down considerably.

Director Harvey states that the emergency light contract needs to be extended since the supplies were unavailable and so they will not be able to get it done in time. Animal Shelter walk throughs for Council members are being done before the next council meeting so please schedule with Doc. Next council meeting is also on wear purple day. We have a meeting with Waste Management for an annual review to see how things are going. We only have one applicant for bus driver and we need at least two bus drivers. We may not be able to start the bus until mid-November instead of on the first due to fingerprint clearance cards and training that has to happen. The Library's history project has now become part of the Arizona Memory Project at the State Library.

Ms. Thorpe advises that the new copiers have been delivered and the customer service has been much better. Phone service for Town Hall has been transferred to Century Link, however there are still some issues we are dealing with.

G. Items to be placed on future agendas

H. Reports of Current Events by Council

Councilmember Butterworth advises that next week she will be working on the long term transportation plan in Sierra Vista and there will be food distribution on Friday, October 16th.

I. Adjournment

7:34pm

**Motion: , Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.**

Approved by Mayor Johann R. Wallace on October 22, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on September 10, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk

C.2

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Ace Hardware								
1020	Ace Hardware	175028/1	Various supplies - Public Works	10/15/2020	93.78	.00	10/20/2020	
1020	Ace Hardware	74826/1	Marquee Repair: Bolts Box, Nuts	10/06/2020	15.43	.00	10/20/2020	
1020	Ace Hardware	174326/1	Machine Gray Paint	09/09/2020	89.97	.00	10/20/2020	
1020	Ace Hardware	174325/1	Various supplies - Sewar	09/09/2020	105.72	.00	10/20/2020	
1020	Ace Hardware	175049/1	Security Tool Box-LF SVC Truck,	10/16/2020	356.55	.00	10/20/2020	
Total Ace Hardware:					661.45	.00		
AT&T								
1398	AT&T	OCT 2020/657	Police Dept Long Distance 520 45	10/09/2020	68.72	.00	10/20/2020	
Total AT&T:					68.72	.00		
CDW Government								
1553	CDW Government	LRFT041	ComputerMS EA CCAL BRIDGE	10/01/2020	675.85	.00	10/20/2020	
1553	CDW Government	LRFT041	MS EA Office 365 Plan E3 SUB	10/01/2020	7,371.00	.00	10/20/2020	
1553	CDW Government	LRFT041	Sales Tax	10/01/2020	490.86	.00	10/20/2020	
Total CDW Government:					8,537.71	.00		
CenturyLink								
4280	CenturyLink	5204561354 63	Local Phone Service - Town Hall	10/07/2020	299.46	.00	10/20/2020	
4280	CenturyLink	5204563034 04	Local Phone Service - Police Dept	10/07/2020	250.63	.00	10/20/2020	
4280	CenturyLink	5204560374 66	Local Phone Service - Landfill	10/07/2020	171.93	.00	10/20/2020	
Total CenturyLink:					722.02	.00		
Cintas Corporation No. 445								
10067	Cintas Corporation No. 445	4061527484	Uniform and Rentals/Public Works	09/14/2020	76.19	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064155646	Uniform and Rentals/Public Works	10/12/2020	76.19	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064784303	Uniform and Rentals/Public Works	10/19/2020	76.06	.00	10/20/2020	
10067	Cintas Corporation No. 445	4061527484	Uniform and Rentals/Water	09/14/2020	20.68	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064155646	Uniform and Rentals/Water	10/12/2020	20.68	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064784303	Uniform and Rentals/Water	10/19/2020	15.46	.00	10/20/2020	
10067	Cintas Corporation No. 445	4061527484	Uniform and Rentals/Sewer	09/14/2020	20.68	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064155646	Uniform and Rentals/Sewer	10/12/2020	20.68	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064784303	Uniform and Rentals/Sewer	10/19/2020	15.46	.00	10/20/2020	
10067	Cintas Corporation No. 445	4061527484	Uniform and Rentals/Landfill	09/14/2020	77.28	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064155646	Uniform and Rentals/Landfill	10/12/2020	77.28	.00	10/20/2020	
10067	Cintas Corporation No. 445	4064784303	Uniform and Rentals/Landfill	10/19/2020	76.79	.00	10/20/2020	
Total Cintas Corporation No. 445:					573.43	.00		
Copygraphix								
1872	Copygraphix	27952236	Usage Copy Machine Lease/Town	10/07/2020	89.15	.00	10/20/2020	
1872	Copygraphix	27974547	Return Copy Machine Usage/Poli	10/12/2020	51.51	.00	10/20/2020	
Total Copygraphix:					140.66	.00		
Dana Kepner Company, Inc								
4375	Dana Kepner Company, Inc	8173796-00	Sewar Supplies-Resetter, Meter B	10/06/2020	841.33	.00	10/20/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4375	Dana Kepner Company, Inc	8173821-00	Water Supplies: Meters Case, Met	10/06/2020	738.07	.00	10/20/2020	
	Total Dana Kepner Company, Inc:				1,579.40	.00		
Gardner's Garage								
10212	Gardner's Garage	03P3225	Oil Change G504FW, PD009	09/03/2020	42.52	.00	10/20/2020	
	Total Gardner's Garage:				42.52	.00		
Gov Finance Officers Assoc AZ								
10409	Gov Finance Officers Assoc AZ	2021 DUES	Gov Finance Officers Assoc Mem	10/16/2020	60.00	.00	10/20/2020	
10409	Gov Finance Officers Assoc AZ	2021 DUES	Gov Finance Officers Assoc Mem	10/16/2020	60.00	.00	10/20/2020	
	Total Gov Finance Officers Assoc AZ:				120.00	.00		
Handcuff Warehouse								
10447	Handcuff Warehouse	101620 PD009	Spit hood Safariland TransZport	10/16/2020	89.85	.00	10/20/2020	
	Total Handcuff Warehouse:				89.85	.00		
Lal Enterprises, Inc								
3220	Lal Enterprises, Inc	28912	spetic clean out scalehouse	09/30/2020	57.75	.00	10/20/2020	
	Total Lal Enterprises, Inc:				57.75	.00		
Leslie's PoolMart, Inc.								
2777	Leslie's PoolMart, Inc.	00649-01-0333	Pool supplies-self vacuum	10/09/2020	216.09	.00	10/20/2020	
2777	Leslie's PoolMart, Inc.	00649-01-0335	3" Chlorine Tables	10/15/2020	171.13	.00	10/20/2020	
	Total Leslie's PoolMart, Inc.:				387.22	.00		
L-TRON Corporation								
10446	L-TRON Corporation	567772	GOHS Grant Reimb - Driver Licen	10/15/2020	2,515.99	.00	10/20/2020	
	Total L-TRON Corporation:				2,515.99	.00		
Mac's Towing LLC								
9867	Mac's Towing LLC	7670	Impound Towing Fees	10/07/2020	85.00	.00	10/20/2020	
	Total Mac's Towing LLC:				85.00	.00		
Merle's Automotive Supply								
2882	Merle's Automotive Supply	16-357133	Battery D1 Dump Truck and Light	10/07/2020	269.25	.00	10/20/2020	
	Total Merle's Automotive Supply:				269.25	.00		
Mr. Shed Inc.								
2968	Mr. Shed Inc.	2373	Diaper Donation Box, Grant Fund	09/15/2020	800.00	.00	10/20/2020	
	Total Mr. Shed Inc.:				800.00	.00		
Phil's Fleet Tire Service, Inc.								
10448	Phil's Fleet Tire Service, Inc.	92896	Semi truck tires for HCL Roll Off T	08/13/2020	982.00	.00	10/20/2020	
	Total Phil's Fleet Tire Service, Inc.:				982.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Revival Animal Health								
1525	Revival Animal Health	12633	Duramax 5 25x1d, Polar Box w/ex	10/07/2020	152.36	.00	10/20/2020	
Total Revival Animal Health:					152.36	.00		
Rueda Law Office, P.L.L.C.								
10384	Rueda Law Office, P.L.L.C.	370	Court Appointed Fees, Legal Svc	10/16/2020	180.00	.00	10/20/2020	
Total Rueda Law Office, P.L.L.C.:					180.00	.00		
Runbeck Election Services, Inc.								
10445	Runbeck Election Services, Inc.	A004219	General Election Materials	10/09/2020	1,811.49	.00	10/20/2020	
Total Runbeck Election Services, Inc.:					1,811.49	.00		
Senergy Petroleum LLC								
10215	Senergy Petroleum LLC	678129	Public Works Diesel #2	10/07/2020	56.40	.00	10/20/2020	
10215	Senergy Petroleum LLC	678129	Diesel #2 Water	10/07/2020	441.79	.00	10/20/2020	
10215	Senergy Petroleum LLC	678129	Diesel #2 Sewar	10/07/2020	441.79	.00	10/20/2020	
10215	Senergy Petroleum LLC	670220	Victory Blue Def, oil, XD3 #2	09/24/2020	1,790.07	.00	10/20/2020	
10215	Senergy Petroleum LLC	678129	Landfill Red Dyed Diesel #2	10/07/2020	976.08	.00	10/20/2020	
10215	Senergy Petroleum LLC	678131	Victory Blue Def, oil, XD3 #2	10/15/2020	576.71	.00	10/20/2020	
10215	Senergy Petroleum LLC	680124	Red Dyed Diesel #2	10/14/2020	817.39	.00	10/20/2020	
Total Senergy Petroleum LLC:					5,100.23	.00		
Sparkletts								
3541	Sparkletts	11743448 1008	Water	10/08/2020	86.38	.00	10/20/2020	
Total Sparkletts:					86.38	.00		
The S. J. Anderson Co.								
10436	The S. J. Anderson Co.	2020.10.247	COST research to cover the Natur	10/08/2020	4,150.00	.00	10/20/2020	
Total The S. J. Anderson Co.:					4,150.00	.00		
Turner Laboratories, Inc								
4243	Turner Laboratories, Inc	20J0061	Drinking Water Sample Testing	10/07/2020	60.00	.00	10/20/2020	
4243	Turner Laboratories, Inc	20J0063	Drinking Water Test	10/14/2020	120.00	.00	10/20/2020	
Total Turner Laboratories, Inc:					180.00	.00		
Verizon Wireless								
4343	Verizon Wireless	986438915	cell phones	10/07/2020	1,634.89	.00	10/20/2020	
Total Verizon Wireless:					1,634.89	.00		
Wells Fargo Remittance Center								
4377	Wells Fargo Remittance Center	111-4972530-5	PD Electronic Maint & Supplies	10/14/2020	208.91	.00	10/20/2020	
4377	Wells Fargo Remittance Center	101320	Veterinary Service, PD0095	10/13/2020	150.00	.00	10/20/2020	
4377	Wells Fargo Remittance Center	FS9N-K7BW-W	Euthanasia Class Certification - Gl	10/19/2020	75.00	.00	10/20/2020	
4377	Wells Fargo Remittance Center	001005	Mailing of PD Lease Agmt, The U	10/07/2020	52.68	.00	10/20/2020	
4377	Wells Fargo Remittance Center	10082020	Flood lights, Domestic Violence B	10/08/2020	60.47	.00	10/20/2020	
4377	Wells Fargo Remittance Center	113-68238961-	Supplies for Dometic Violence Aw	09/30/2020	17.27	.00	10/20/2020	
4377	Wells Fargo Remittance Center	2908308	Public Performance Site License-	09/02/2020	297.00	.00	10/20/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Wells Fargo Remittance Center:					861.33	.00		
Westway Power EQ								
10021	Westway Power EQ	6275	Repair Weed Eater: Bump Head	10/09/2020	58.31	.00	10/20/2020	
Total Westway Power EQ:					58.31	.00		
Wist Office Products								
4169	Wist Office Products	2052098	Hanging folders, binding clips, file	10/07/2020	51.22	.00	10/20/2020	
4169	Wist Office Products	2052025	First Aid Kits, Fire Extinguisher, A	10/07/2020	171.07	.00	10/20/2020	
Total Wist Office Products:					222.29	.00		
Grand Totals:					32,070.25	.00		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

E.1

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	9,566.58	29,686.89	110,974.00	81,287.11	26.8
10-31-200 REAL PROPERTY TAXES	151.74	4,257.91	105,326.21	101,068.30	4.0
10-31-240 FRANCHISE TAXES	542.15	2,507.89	21,300.00	18,792.11	11.8
10-31-250 CITY SALES TAXES	19,271.25	74,645.31	328,787.00	254,141.69	22.7
10-31-252 USE TAX PURCHASES	.00	.00	10,000.00	10,000.00	.0
10-31-254 USE TAX INVENTORY	.00	.00	10,000.00	10,000.00	.0
10-31-260 STATE SALES TAXES	13,374.91	47,578.06	157,371.00	109,792.94	30.2
TOTAL TAXES	42,906.63	158,676.06	743,758.21	585,082.15	21.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	1,290.60	3,247.26	15,000.00	11,752.74	21.7
10-32-110 BUSINESS LICENSES	425.00	903.00	11,000.00	10,097.00	8.2
10-32-120 P&Z FEES	.00	.00	750.00	750.00	.0
TOTAL LICENSES AND PERMITS	1,715.60	4,150.26	26,750.00	22,599.74	15.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	20,674.89	41,349.78	248,099.00	206,749.22	16.7
TOTAL INTERGOVERNMENTAL REVENUE	20,674.89	41,349.78	248,099.00	206,749.22	16.7
<u>CHARGES FOR SERVICE</u>					
10-34-131 POLICE PROTECTION EQUIPMENT	.00	22.52	100.00	77.48	22.5
10-34-132 POST TRAINING REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-34-140 AUCTION PROCEEDS	4,443.50	4,443.50	20,000.00	15,556.50	22.2
10-34-150 ANIMAL SHELTER REIMBURSEMENT	.00	.00	100.00	100.00	.0
10-34-160 KENNEL FEES	.00	112.00	1,000.00	888.00	11.2
10-34-170 ADMIN GARBAGE FEES	.00	.00	10,000.00	10,000.00	.0
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	2,000.00	2,000.00	.0
TOTAL CHARGES FOR SERVICE	4,443.50	4,578.02	33,300.00	28,721.98	13.8
<u>FINES</u>					
10-35-100 POLICE FINES	15,612.66	40,484.90	105,000.00	64,515.10	38.6
10-35-110 IMPOUND FEES	60.00	2,125.00	6,200.00	4,075.00	34.3
10-35-112 TOWING FEES	85.00	774.00	3,100.00	2,326.00	25.0
10-35-120 LIBRARY FEES & FINES	.00	.00	3,200.00	3,200.00	.0
TOTAL FINES	15,757.66	43,383.90	117,500.00	74,116.10	36.9

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST	.00	10,027.39	40,000.00	29,972.61	25.1
10-36-200 UNREALIZED GAIN	.00	(4,495.04)	10,000.00	14,495.04	(45.0)
10-36-455 DONATIONS	.00	10.00	2,000.00	1,990.00	.5
10-36-500 PARKS & REC REVENUE & FEES	.00	383.00	2,400.00	2,017.00	16.0
10-36-515 YOUTH SPONSERSHIP REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-900 MISCELLANEOUS	329.96	1,378.46	2,500.00	1,121.54	55.1
10-36-901 ADMIN SERVICE FEES	.00	.00	5,000.00	5,000.00	.0
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-36-903 DIESEL SALES (FIRE, SCHOOL)	.00	.00	15,000.00	15,000.00	.0
10-36-904 WILDLAND REVENUE	.00	.00	2,500.00	2,500.00	.0
10-36-907 INSURANCE CLAIMS	.00	.00	100.00	100.00	.0
10-36-908 EMPLOYEE INSURANCE CONTRIBUTIO	.00	.00	15,000.00	15,000.00	.0
10-36-910 LANDFILL LAND LEASE	47,599.42	142,798.26	702,955.00	560,156.74	20.3
10-36-911 WEAPONS & AMMO	.00	.00	20,000.00	20,000.00	.0
10-36-912 ASSET FORFEITURE	.00	.00	20,000.00	20,000.00	.0
10-36-950 RICO REVENUE(ASSET FORFEITURE)	.00	.00	8,400.00	8,400.00	.0
10-36-966 BUILDING LEASE RENT	.00	.00	15,000.00	15,000.00	.0
10-36-971 TOWER LEASE	.00	.00	62,964.00	62,964.00	.0
10-36-980 INSURANCE DIVIDEND	.00	.00	29,000.00	29,000.00	.0
10-36-990 MUFFIN MONSTER REPAYMENT	.00	.00	3,500.00	3,500.00	.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	.00	100.00	100.00	.0
 TOTAL MISCELLANEOUS REVENUE	 47,929.38	 150,102.07	 959,519.00	 809,416.93	 15.6

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TOWN GRANTS</u>					
10-37-165 DONATIONS - ANIMAL SHELTER	.00	.00	5,000.00	5,000.00	.0
10-37-456 DONATIONS - LIBRARY	100.00	360.00	3,000.00	2,640.00	12.0
10-37-457 LIBRARY GRANT	.00	5,771.00	50,000.00	44,229.00	11.5
10-37-458 SENIOR CENTER GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-459 SUMMER SPLASH	.00	319.00	.00	(319.00)	.0
10-37-467 POLICE DONATIONS	.00	482.17	5,000.00	4,517.83	9.6
10-37-480 SUMMER SPLASH GRANT	.00	.00	5,000.00	5,000.00	.0
10-37-906 GRANTS - POLICE AZDOHS	.00	.00	100,000.00	100,000.00	.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-911 GRANTS - POLICE AZGOHS	.00	.00	50,000.00	50,000.00	.0
10-37-913 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-921 POLICE GRANT	.00	10,000.00	.00	(10,000.00)	.0
10-37-925 MISC GRANTS	47,250.00	94,500.00	150,000.00	55,500.00	63.0
10-37-926 COVID-19 GRANTS	(4.55)	(4.55)	250,000.00	250,004.55	.0
10-37-927 CARES ACT GRANT	.00	199,305.00	.00	(199,305.00)	.0
10-37-963 E-RATE	.00	.00	150,000.00	150,000.00	.0
10-37-965 SCBA GRANT	.00	.00	200,000.00	200,000.00	.0
10-37-966 SEWER POND PROJECT	.00	.00	2,000,000.00	2,000,000.00	.0
10-37-967 LANDFILL GRANT	.00	.00	15,000.00	15,000.00	.0
10-37-968 PUBLIC WORKS GRANT	.00	.00	20,000.00	20,000.00	.0
10-37-969 COURT GRANT	.00	.00	10,000.00	10,000.00	.0
 TOTAL TOWN GRANTS	 47,345.45	 310,732.62	 3,223,000.00	 2,912,267.38	 9.6
 TOTAL FUND REVENUE	 180,773.11	 712,972.71	 5,351,926.21	 4,638,953.50	 13.3

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
10-42-100 PERSONNEL SERVICES	900.00	1,800.00	10,800.00	9,000.00	16.7
10-42-130 EMPLOYEE BENEFITS	74.09	148.18	930.00	781.82	15.9
10-42-220 ATTORNEY FEES	.00	10,952.62	40,000.00	29,047.38	27.4
10-42-250 ADVERTISING	.00	.00	1,500.00	1,500.00	.0
10-42-290 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-42-530 COMMUNITY RELATIONS	.00	.00	100.00	100.00	.0
10-42-640 MEMBERSHIP LEAGUE	563.00	627.00	5,720.00	5,093.00	11.0
10-42-660 TRAVEL AND TRAINING	.00	.00	1,300.00	1,300.00	.0
10-42-670 BLDG LEASE PAYMENT	84.72	188.75	.00	(188.75)	.0
TOTAL COUNCIL	1,621.81	13,716.55	60,550.00	46,833.45	22.7
<u>GENERAL ADMINISTRATION</u>					
10-43-100 PERSONNEL SERVICES	14,670.26	44,255.34	165,000.00	120,744.66	26.8
10-43-102 NEW HIRE	.00	270.00	150.00	(120.00)	180.0
10-43-105 OVERTIME	300.00	1,246.09	250.00	(996.09)	498.4
10-43-130 EMPLOYEE BENEFITS	2,650.90	8,147.19	49,315.21	41,168.02	16.5
10-43-250 ADVERTISING	.00	1,268.30	4,000.00	2,731.70	31.7
10-43-271 TELEPHONE	739.52	1,857.79	8,600.00	6,742.21	21.6
10-43-280 INSURANCE	3,114.77	6,261.40	50,000.00	43,738.60	12.5
10-43-290 OFFICE SUPPLIES	.00	1,777.42	6,000.00	4,222.58	29.6
10-43-300 PRINTING	.00	(340.00)	1,000.00	1,340.00	(34.0)
10-43-340 UTILITIES	513.81	1,115.02	8,000.00	6,884.98	13.9
10-43-360 CONTRACT LABOR	255.00	669.37	1,700.00	1,030.63	39.4
10-43-440 POSTAGE	.00	.00	3,500.00	3,500.00	.0
10-43-470 VEHICLE EXPENSE	.00	.00	600.00	600.00	.0
10-43-475 FUEL EXPENSE	.00	.00	600.00	600.00	.0
10-43-480 COMPUTER EXPENSE	801.95	5,615.90	8,000.00	2,384.10	70.2
10-43-500 BUILDING MAINTENANCE	88.00	239.36	4,000.00	3,760.64	6.0
10-43-610 EQUIPMENT MAINTENANCE	.00	.00	250.00	250.00	.0
10-43-640 MEMBERSHIP	.00	1,328.00	2,500.00	1,172.00	53.1
10-43-650 AUDIT	.00	6,095.06	35,750.00	29,654.94	17.1
10-43-660 TRAVEL AND TRAINING	.00	273.00	4,000.00	3,727.00	6.8
10-43-671 BLDG LEASE PAYMENT	.00	.00	18,000.00	18,000.00	.0
10-43-690 ELECTION SUPPLIES	.00	.00	8,000.00	8,000.00	.0
10-43-703 CODIFYING/DIGITIZING	.00	.00	2,100.00	2,100.00	.0
10-43-705 DEBT:CAP LEASE EXP (830 AZ ST)	682.73	22,585.62	10,000.00	(12,585.62)	225.9
10-43-840 CAPITAL OUTLAY - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-43-850 DEBT: HURF REPAYMENT	.00	.00	4,200.00	4,200.00	.0
TOTAL GENERAL ADMINISTRATION	23,816.94	102,664.86	396,515.21	293,850.35	25.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE</u>					
10-45-100 PERSONNEL SERVICES	1,616.00	4,848.00	21,008.00	16,160.00	23.1
10-45-105 OVERTIME	.00	.00	250.00	250.00	.0
10-45-120 PROSECUTION FEES	.00	1,217.88	4,500.00	3,282.12	27.1
10-45-130 EMPLOYEE BENEFITS	695.03	1,922.83	7,850.00	5,927.17	24.5
10-45-221 COURT APPT ATTORNEYS	.00	.00	4,000.00	4,000.00	.0
10-45-250 CONTRACT LABOR-PRO TEM	.00	150.00	1,000.00	850.00	15.0
10-45-290 OFFICE SUPPLIES	24.34	45.47	200.00	154.53	22.7
10-45-360 CONTRACT LABOR-JUDGE	1,200.00	2,400.00	14,400.00	12,000.00	16.7
10-45-361 CONTRACT LABOR - SECURITY	172.50	700.50	9,760.00	9,059.50	7.2
10-45-480 COMPUTER EXPENSE	1,153.14	1,226.64	2,750.00	1,523.36	44.6
10-45-660 TRAVEL/TRAINING	.00	.00	1,500.00	1,500.00	.0
10-45-810 JAIL FEES	.00	318.06	4,000.00	3,681.94	8.0
TOTAL MAGISTRATE	4,861.01	12,829.38	71,218.00	58,388.62	18.0
<u>IT</u>					
10-48-210 SUBSCRIPTIONS	1,731.71	1,731.71	36,765.00	35,033.29	4.7
10-48-275 CELL PHONE	1,629.18	1,716.42	19,680.00	17,963.58	8.7
10-48-804 SOFTWARE LICENSING	.00	.00	100.00	100.00	.0
10-48-840 CAPITAL OUTLAY	.00	.00	7,750.00	7,750.00	.0
TOTAL IT	3,360.89	3,448.13	64,295.00	60,846.87	5.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-51-100 PERSONNEL SERVICES	21,548.99	64,317.87	308,000.00	243,682.13	20.9
10-51-105 OVERTIME	169.67	2,053.58	8,000.00	5,946.42	25.7
10-51-110 UNIFORM EXPENSE	250.00	625.00	3,100.00	2,475.00	20.2
10-51-130 EMPLOYEE BENEFITS	6,758.93	19,909.14	111,000.00	91,090.86	17.9
10-51-135 PUBLIC SAFETY RETIREMENT	2,619.97	8,043.01	50,000.00	41,956.99	16.1
10-51-222 SEACOM/CCSO CONTRACT	.00	20,487.50	81,950.00	61,462.50	25.0
10-51-230 PROFESSIONAL SERVICES	245.74	719.14	3,500.00	2,780.86	20.6
10-51-240 PROSECUTION FEES	.00	748.00	4,500.00	3,752.00	16.6
10-51-271 TELEPHONE	426.35	845.40	5,200.00	4,354.60	16.3
10-51-290 OFFICE SUPPLIES	22.41	579.07	1,000.00	420.93	57.9
10-51-295 PRINTING EXPENSE	216.20	290.21	1,225.00	934.79	23.7
10-51-340 UTILITIES	446.26	895.58	6,000.00	5,104.42	14.9
10-51-360 CONTRACT LABOR	135.00	135.00	.00	(135.00)	.0
10-51-460 MAINTENANCE AND SUPPLIES	24.83	3,589.09	1,200.00	(2,389.09)	299.1
10-51-463 MEDICINE/VACCINE	.00	.00	2,000.00	2,000.00	.0
10-51-466 WEAPONS AND AMMUNITION	549.08	604.51	600.00	(4.51)	100.8
10-51-467 SV CONTRACT PAYMENT	.00	.00	4,000.00	4,000.00	.0
10-51-470 VEHICLE EXPENSE	2,062.86	8,336.01	11,000.00	2,663.99	75.8
10-51-475 POLICE FUEL EXPENSE	837.48	1,729.47	13,400.00	11,670.53	12.9
10-51-480 COMPUTER EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-51-505 POLICE VEHICLE IMPOUND FEE	249.00	1,306.00	2,210.00	904.00	59.1
10-51-510 IMPOUND ADMIN	(150.00)	(1,050.00)	.00	1,050.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	19.00	477.76	8,300.00	7,822.24	5.8
10-51-640 MEMBERSHIP	.00	.00	400.00	400.00	.0
10-51-660 TRAVEL AND TRAINING	120.00	120.00	2,500.00	2,380.00	4.8
10-51-665 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-51-705 CAPITAL LEASE	482.07	686.95	3,100.00	2,413.05	22.2
10-51-840 POLICE CAPITAL OUTLAY	.00	.00	4,900.00	4,900.00	.0
10-51-841 VEHICLE LEASE	26,994.10	26,994.10	28,000.00	1,005.90	96.4
10-51-856 BODY WORN CAMERA PROGRAM	.00	.00	4,500.00	4,500.00	.0
10-51-857 ASSET FORFEITURE EXPENSES	780.00	780.00	.00	(780.00)	.0
TOTAL POLICE	64,807.94	163,222.39	671,585.00	508,362.61	24.3
<u>ANIMAL SHELTER</u>					
10-52-100 PERSONNEL SERVICES	2,569.38	7,458.38	.00	(7,458.38)	.0
10-52-105 OVERTIME	9.00	63.00	.00	(63.00)	.0
10-52-130 EMPLOYEE BENEFITS	1,008.90	2,990.84	.00	(2,990.84)	.0
10-52-310 INSURANCE	.00	22.34	.00	(22.34)	.0
10-52-463 MEDICE/VACCINE	.00	125.00	.00	(125.00)	.0
TOTAL ANIMAL SHELTER	3,587.28	10,659.56	.00	(10,659.56)	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
10-53-340 UTILITIES	612.54	1,340.43	12,000.00	10,659.57	11.2
10-53-360 CONTRACTED PERSONNEL SERVICES	102,500.00	205,237.25	410,000.00	204,762.75	50.1
10-53-366 INSURANCE	201.06	402.12	3,200.00	2,797.88	12.6
TOTAL FIRE	103,313.60	206,979.80	425,200.00	218,220.20	48.7
<u>BUILDING REGULATION</u>					
10-54-360 CONTRACT LABOR	.00	12,700.00	55,000.00	42,300.00	23.1
10-54-760 BLDG REGULATION SUPPLIES	.00	280.74	600.00	319.26	46.8
10-54-801 ABATEMENT	.00	.00	1,020.00	1,020.00	.0
TOTAL BUILDING REGULATION	.00	12,980.74	56,620.00	43,639.26	22.9
<u>PUBLIC WORKS</u>					
10-57-100 PERSONNEL SERVICES	1,102.80	3,358.89	14,585.00	11,226.11	23.0
10-57-105 OVERTIME	33.70	140.54	500.00	359.46	28.1
10-57-110 UNIFORM EXPENSE	76.06	762.47	1,450.00	687.53	52.6
10-57-130 EMPLOYEE BENEFITS	471.84	1,354.47	9,762.00	8,407.53	13.9
10-57-280 INSURANCE	98.30	196.60	1,555.00	1,358.40	12.6
10-57-340 UTILITIES	2,491.59	4,852.65	30,000.00	25,147.35	16.2
10-57-360 CONTRACT LABOR	.00	.00	1,000.00	1,000.00	.0
10-57-460 MAINTENANCE AND SUPPLIES	310.63	561.32	1,750.00	1,188.68	32.1
10-57-475 FUEL EXPENSE	76.76	187.77	1,000.00	812.23	18.8
10-57-610 EQUIPMENT MAINTENANCE	.00	22.00	10,000.00	9,978.00	.2
TOTAL PUBLIC WORKS	4,661.68	11,436.71	71,602.00	60,165.29	16.0
<u>CITY POOL</u>					
10-58-100 PERSONNEL SERVICES	702.00	7,764.90	10,144.00	2,379.10	76.6
10-58-130 EMPLOYEE BENEFITS	88.33	1,055.51	1,008.00	(47.51)	104.7
10-58-270 PHONE	.00	.00	100.00	100.00	.0
10-58-340 UTILITIES	465.35	963.45	6,800.00	5,836.55	14.2
10-58-460 MAINTENANCE AND SUPPLIES	106.96	646.34	2,600.00	1,953.66	24.9
10-58-660 CERTIFYING	.00	.00	300.00	300.00	.0
TOTAL CITY POOL	1,362.64	10,430.20	20,952.00	10,521.80	49.8

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SUMMER SPLASH</u>					
10-59-100 PERSONNEL SERVICES	.00	.00	4,500.00	4,500.00	.0
10-59-130 EMPLOYEE BENEFITS	.00	.00	250.00	250.00	.0
10-59-460 SUPPLIES	.00	.00	200.00	200.00	.0
TOTAL SUMMER SPLASH	.00	.00	4,950.00	4,950.00	.0
<u>PARKS & RECREATION</u>					
10-60-460 MAINTENANCE AND SUPPLIES	(15.00)	(15.00)	1,460.00	1,475.00	(1.0)
10-60-530 COMMUNITY RELATIONS/JULY 4TH	.00	.00	10,000.00	10,000.00	.0
10-60-704 SPECIAL ACTIVITIES	212.59	212.59	800.00	587.41	26.6
TOTAL PARKS & RECREATION	197.59	197.59	12,260.00	12,062.41	1.6
<u>LIBRARY AND COMMUNITY SERVICES</u>					
10-62-100 PERSONNEL SERVICES	5,498.08	17,421.45	86,091.00	68,669.55	20.2
10-62-130 EMPLOYEE BENEFITS	642.08	2,189.96	9,007.00	6,817.04	24.3
10-62-271 TELEPHONE	181.59	421.43	2,100.00	1,678.57	20.1
10-62-280 INSURANCE	22.34	44.68	400.00	355.32	11.2
10-62-290 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-62-340 UTILITIES	46.91	386.45	10,600.00	10,213.55	3.7
10-62-366 INMATE/JANITORIAL	150.00	150.00	1,300.00	1,150.00	11.5
10-62-460 MAINTENANCE AND SUPPLIES	.00	.00	750.00	750.00	.0
10-62-476 FUEL	.00	.00	40.00	40.00	.0
10-62-480 COMPUTER EXPENSE	.00	.00	1,500.00	1,500.00	.0
10-62-481 INTERNET	.00	.00	3,800.00	3,800.00	.0
10-62-620 VEHICLE REPAIR & MAINT	.00	.00	200.00	200.00	.0
10-62-621 DEBT: E-RATE	.00	.00	9,000.00	9,000.00	.0
10-62-660 TRAVEL AND TRAINING	.00	.00	500.00	500.00	.0
10-62-705 CAPITAL OUTLAY	431.22	1,266.97	3,700.00	2,433.03	34.2
TOTAL LIBRARY AND COMMUNITY SERVICES	6,972.22	21,880.94	129,988.00	108,107.06	16.8
<u>CITY BUS</u>					
10-65-280 INSURANCE	40.21	80.42	700.00	619.58	11.5
10-65-480 BUS LINE EXP	.00	.00	2,000.00	2,000.00	.0
TOTAL CITY BUS	40.21	80.42	2,700.00	2,619.58	3.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR CENTER</u>					
10-68-290 SUPPLIES	.00	99.82	1,650.00	1,550.18	6.1
10-68-340 UTILITIES	189.91	585.01	4,800.00	4,214.99	12.2
10-68-462 PEST CONTROL	45.00	45.00	550.00	505.00	8.2
TOTAL SENIOR CENTER	234.91	729.83	7,000.00	6,270.17	10.4
<u>TOWN GRANTS</u>					
10-69-800 ANIMAL CONTROL DONATIONS EXP	.00	.00	5,000.00	5,000.00	.0
10-69-802 LIBRARY DONATIONS EXP	.00	.00	3,000.00	3,000.00	.0
10-69-803 IT GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-69-804 MISC EXP	.00	.00	225,000.00	225,000.00	.0
10-69-805 BUILDING REGULATION EXP	.00	.00	10,000.00	10,000.00	.0
10-69-806 LIBRARY GRANTS EXP	.00	988.53	50,000.00	49,011.47	2.0
10-69-807 SENIOR CENTER GRANT EXP	.00	.00	50,000.00	50,000.00	.0
10-69-808 SUMMER SPLASH GRANT EXP	.00	.00	5,000.00	5,000.00	.0
10-69-809 EDA GRANTS EXP	.00	.00	25,000.00	25,000.00	.0
10-69-810 E-RATE EXP	2,046.70	2,046.70	150,000.00	147,953.30	1.4
10-69-811 FOOD PANTRY DONATION EXP	.00	.00	2,000.00	2,000.00	.0
10-69-813 CITY BUS GRANT EXP	.00	529.07	50,000.00	49,470.93	1.1
10-69-814 LANDFILL GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-69-815 PUBLIC WORKS GRANT EXP	.00	.00	20,000.00	20,000.00	.0
10-69-816 COURT GRANT EXP	.00	.00	10,000.00	10,000.00	.0
10-69-845 POLICE GRANT EXP	922.69	1,538.29	30,000.00	28,461.71	5.1
10-69-846 AZDOHS GRANT EXPENDITURES	.00	.00	53,491.00	53,491.00	.0
10-69-847 AZGOHS GRANT EXPENDITURES	.00	.00	31,000.00	31,000.00	.0
10-69-849 BUS LINE EXP	.00	3,853.76	75,000.00	71,146.24	5.1
10-69-850 SCBA GRANT EXP	.00	.00	200,000.00	200,000.00	.0
10-69-851 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-69-854 WIFA LOAN	.00	.00	2,000,000.00	2,000,000.00	.0
10-69-855 EMERGENCY SIGNAL CONTRACT SERV	15,859.04	94,672.47	22,000.00	(72,672.47)	430.3
10-69-856 COVID-19 GRANT EXP	602.49	4,683.65	250,000.00	245,316.35	1.9
TOTAL TOWN GRANTS	19,430.92	108,312.47	3,356,491.00	3,248,178.53	3.2
TOTAL FUND EXPENDITURES	238,269.64	679,569.57	5,351,926.21	4,672,356.64	12.7
NET REVENUE OVER EXPENDITURES	(57,496.53)	33,403.14	.00	(33,403.14)	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
12-30-800 DHS GRANT BP O/T	.00	.00	185,000.00	185,000.00	.0
TOTAL REVENUE	.00	.00	185,000.00	185,000.00	.0
TOTAL FUND REVENUE	.00	.00	185,000.00	185,000.00	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

POLICE - DHS GRANT - BP OT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
12-40-130 EMPLOYEE BENEFITS	(93.70)	991.41	185,000.00	184,008.59	.5
12-40-131 DUI TASK FORCE OVER TIME	.00	377.28	.00	(377.28)	.0
12-40-135 PUBLIC SAFETY RETIREMENT	.00	556.90	.00	(556.90)	.0
12-40-840 AUTHORIZED EXPENDITURES	.00	3,584.64	.00	(3,584.64)	.0
	<u>(93.70)</u>	<u>5,510.23</u>	<u>185,000.00</u>	<u>179,489.77</u>	<u>3.0</u>
TOTAL EXPENDITURES	(93.70)	5,510.23	185,000.00	179,489.77	3.0
	<u>(93.70)</u>	<u>5,510.23</u>	<u>185,000.00</u>	<u>179,489.77</u>	<u>3.0</u>
TOTAL FUND EXPENDITURES	(93.70)	5,510.23	185,000.00	179,489.77	3.0
	<u>(93.70)</u>	<u>5,510.23</u>	<u>185,000.00</u>	<u>179,489.77</u>	<u>3.0</u>
NET REVENUE OVER EXPENDITURES	93.70	(5,510.23)	.00	5,510.23	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
20-30-200	FINES AND BAILS	21,016.37	69,312.64	174,000.00	104,687.36	39.8
20-30-300	BONDS	.00	.00	100.00	100.00	.0
20-30-400	RESTITUTION	.00	.00	100.00	100.00	.0
20-30-500	JCEF	.00	.00	100.00	100.00	.0
TOTAL REVENUE		21,016.37	69,312.64	174,300.00	104,987.36	39.8
TOTAL FUND REVENUE		21,016.37	69,312.64	174,300.00	104,987.36	39.8

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-200 FINES AND BAILS	.00	65,793.77	174,100.00	108,306.23	37.8
20-40-400 RESTITUTION	.00	16.81	.00	(16.81)	.0
20-40-401 BOND	.00	.00	100.00	100.00	.0
20-40-500 JCEF	.00	.00	100.00	100.00	.0
 TOTAL EXPENDITURES	 .00	 65,810.58	 174,300.00	 108,489.42	 37.8
 TOTAL FUND EXPENDITURES	 .00	 65,810.58	 174,300.00	 108,489.42	 37.8
 NET REVENUE OVER EXPENDITURES	 21,016.37	 3,502.06	 .00	 (3,502.06)	 .0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

VOL FIREFIGHTER PENSION FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
22-30-100	INTEREST REVENUE	<u>.00</u>	<u>.00</u>	<u>600.00</u>	<u>600.00</u>	<u>.0</u>
	TOTAL REVENUE	<u>.00</u>	<u>.00</u>	<u>600.00</u>	<u>600.00</u>	<u>.0</u>
	TOTAL FUND REVENUE	<u>.00</u>	<u>.00</u>	<u>600.00</u>	<u>600.00</u>	<u>.0</u>

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

VOL FIREFIGHTER PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
22-40-800 MISCELLANEOUS EXPENSE	.00	.00	600.00	600.00	.0
TOTAL EXPENDITURES	.00	.00	600.00	600.00	.0
TOTAL FUND EXPENDITURES	.00	.00	600.00	600.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

ROAD USER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
23-30-300	GAS TAX REVENUES - HURF	14,074.02	59,210.02	150,677.00	91,466.98	39.3
23-30-320	HURF REPAYMENT	.00	.00	17,000.00	17,000.00	.0
23-30-800	MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
	TOTAL REVENUE	<u>14,074.02</u>	<u>59,210.02</u>	<u>167,777.00</u>	<u>108,566.98</u>	<u>35.3</u>
	TOTAL FUND REVENUE	<u>14,074.02</u>	<u>59,210.02</u>	<u>167,777.00</u>	<u>108,566.98</u>	<u>35.3</u>

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

ROAD USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROAD USERS ADMIN</u>					
23-40-100 PERSONNEL SERVICES	.00	.00	46,000.00	46,000.00	.0
23-40-130 EMPLOYEE BENEFITS	.00	.00	25,000.00	25,000.00	.0
23-40-460 MAINTENANCE AND SUPPLIES	.00	1,227.35	6,000.00	4,772.65	20.5
23-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
23-40-475 FUEL	.00	.00	1,080.00	1,080.00	.0
23-40-490 ROAD REPAIR	.00	.00	56,472.00	56,472.00	.0
23-40-610 EQUIPMENT REPAIR	.00	2,900.45	5,000.00	2,099.55	58.0
23-40-831 CAPITAL OUTLAY	.00	.00	25,725.00	25,725.00	.0
 TOTAL ROAD USERS ADMIN	 .00	 4,127.80	 167,777.00	 163,649.20	 2.5
 TOTAL FUND EXPENDITURES	 .00	 4,127.80	 167,777.00	 163,649.20	 2.5
 NET REVENUE OVER EXPENDITURES	 14,074.02	 55,082.22	 .00	 (55,082.22)	 .0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

		STATE HURF				
		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>						
28-30-300	STATE HURF	.00	.00	161,448.00	161,448.00	.0
	TOTAL REVENUE	.00	.00	161,448.00	161,448.00	.0
	TOTAL FUND REVENUE	.00	.00	161,448.00	161,448.00	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

STATE HURF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE HURF EXPENDITURES</u>					
28-40-122 MISC. EXPENSE	.00	.00	161,448.00	161,448.00	.0
TOTAL STATE HURF EXPENDITURES	.00	.00	161,448.00	161,448.00	.0
TOTAL FUND EXPENDITURES	.00	.00	161,448.00	161,448.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
51-30-100 INTEREST EARNINGS	.00	.00	220.00	220.00	.0
51-30-200 WATER SALES	37,963.05	128,476.80	325,000.00	196,523.20	39.5
51-30-202 RC: RECONNECT FEE	.00	.00	1,000.00	1,000.00	.0
51-30-203 WTO: WATER TURN ON FEE	.00	79.00	.00	(79.00)	.0
51-30-300 CONNECTION FEES	120.00	360.00	1,000.00	640.00	36.0
51-30-400 PENALTIES & FORFEITURES	.00	.00	6,000.00	6,000.00	.0
51-30-900 MISCELLANEOUS	.00	25.00	250.00	225.00	10.0
 TOTAL REVENUE	 38,083.05	 128,940.80	 333,470.00	 204,529.20	 38.7
 TOTAL FUND REVENUE	 38,083.05	 128,940.80	 333,470.00	 204,529.20	 38.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
51-40-100 PERSONNEL SERVICES	4,962.57	15,114.81	71,000.00	55,885.19	21.3
51-40-105 OVERTIME	151.70	632.44	3,400.00	2,767.56	18.6
51-40-107 STAND BY TIME	.00	.00	4,160.00	4,160.00	.0
51-40-110 UNIFORM EXPENSE	15.46	181.20	2,400.00	2,218.80	7.6
51-40-130 EMPLOYEE BENEFITS	2,024.98	5,996.72	35,000.00	29,003.28	17.1
51-40-280 INSURANCE	196.59	393.18	3,110.00	2,716.82	12.6
51-40-290 OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-40-340 UTILITIES	3,930.63	8,159.09	47,200.00	39,040.91	17.3
51-40-360 CONTRACT LABOR	500.00	5,760.00	8,000.00	2,240.00	72.0
51-40-370 SALES TAX	.00	.00	30,000.00	30,000.00	.0
51-40-440 POSTAGE	.00	.00	3,400.00	3,400.00	.0
51-40-460 MAINTENANCE & SUPPLIES	1,275.62	6,275.44	25,000.00	18,724.56	25.1
51-40-470 VEHICLE EXPENSE	11.60	5,008.98	12,000.00	6,991.02	41.7
51-40-475 FUEL EXPENSE	852.09	2,057.94	14,000.00	11,942.06	14.7
51-40-480 COMPUTER EXPENSE	.00	25.75	200.00	174.25	12.9
51-40-510 WATER TESTS	60.00	180.00	7,500.00	7,320.00	2.4
51-40-610 EQUIPMENT MAINTENANCE	681.95	7,039.28	19,000.00	11,960.72	37.1
51-40-650 PROFESSIONAL SERVICES	4,133.52	14,533.25	30,000.00	15,466.75	48.4
51-40-660 TRAVEL	.00	.00	1,000.00	1,000.00	.0
51-40-840 WATER CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
TOTAL WATER EXPENDITURES	18,796.71	71,358.08	333,470.00	262,111.92	21.4
TOTAL FUND EXPENDITURES	18,796.71	71,358.08	333,470.00	262,111.92	21.4
NET REVENUE OVER EXPENDITURES	19,286.34	57,582.72	.00	(57,582.72)	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

SEWER FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
52-30-100	INTEREST EARNINGS	.00	.00	200.00	200.00	.0
52-30-200	SEWER SERVICES	21,747.01	70,485.13	229,160.00	158,674.87	30.8
52-30-300	CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
	TOTAL REVENUE	<u>21,747.01</u>	<u>70,485.13</u>	<u>230,360.00</u>	<u>159,874.87</u>	<u>30.6</u>
	TOTAL FUND REVENUE	<u>21,747.01</u>	<u>70,485.13</u>	<u>230,360.00</u>	<u>159,874.87</u>	<u>30.6</u>

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
52-40-100 PERSONNEL SERVICES	7,754.28	23,587.50	76,000.00	52,412.50	31.0
52-40-105 OVERTIME	151.70	632.41	3,200.00	2,567.59	19.8
52-40-107 STAND BY TIME	.00	.00	4,160.00	4,160.00	.0
52-40-110 UNIFORM EXPENSE	15.46	181.20	1,000.00	818.80	18.1
52-40-130 EMPLOYEE BENEFITS	3,237.59	9,724.12	31,000.00	21,275.88	31.4
52-40-280 INSURANCE	196.59	393.18	3,110.00	2,716.82	12.6
52-40-340 UTILITIES	1,045.04	2,179.93	7,100.00	4,920.07	30.7
52-40-360 CONTRACT LABOR	.00	1,200.00	15,000.00	13,800.00	8.0
52-40-440 POSTAGE	.00	.00	1,500.00	1,500.00	.0
52-40-460 MAINTENANCE AND SUPPLIES	403.97	1,762.83	12,800.00	11,037.17	13.8
52-40-470 VEHICLE EXPENSE	38.35	5,200.19	3,000.00	(2,200.19)	173.3
52-40-475 FUEL	852.10	2,057.95	13,000.00	10,942.05	15.8
52-40-480 COMPUTER EXPENSE	.00	.00	200.00	200.00	.0
52-40-516 ADEQ FEES	.00	2,500.00	4,000.00	1,500.00	62.5
52-40-610 EQUIPMENT MAINTENANCE	32.35	312.03	8,890.00	8,577.97	3.5
52-40-630 SEWER CHEMICALS	255.44	255.44	800.00	544.56	31.9
52-40-650 PROFESSIONAL SERVICES	.00	5,476.25	12,000.00	6,523.75	45.6
52-40-702 SEWAGE POND COMPLIANCE	372.50	807.50	5,000.00	4,192.50	16.2
52-40-900 BAD DEBT EXPENSE	.00	.00	100.00	100.00	.0
52-40-925 MUFFIN MONSTER PAYMENT	.00	.00	3,500.00	3,500.00	.0
52-40-950 PAYMENT ON WIFA LOAN	.00	.00	25,000.00	25,000.00	.0
 TOTAL SEWER EXPENDITURES	 14,355.37	 56,270.53	 230,360.00	 174,089.47	 24.4
 TOTAL FUND EXPENDITURES	 14,355.37	 56,270.53	 230,360.00	 174,089.47	 24.4
 NET REVENUE OVER EXPENDITURES	 7,391.64	 14,214.60	 .00	 (14,214.60)	 .0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GARBAGE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
54-30-100	INTEREST EARNINGS	.00	.00	200.00	200.00	.0
54-30-200	SALES RECEIPTS	11,973.07	35,412.75	145,000.00	109,587.25	24.4
	TOTAL REVENUE	11,973.07	35,412.75	145,200.00	109,787.25	24.4
	TOTAL FUND REVENUE	11,973.07	35,412.75	145,200.00	109,787.25	24.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE EXPENDITURES</u>					
54-40-360 CONTRACT LABOR	.00	22,096.09	132,000.00	109,903.91	16.7
54-40-450 EQUIPMENT/SUPPLIES	.00	.00	500.00	500.00	.0
54-40-821 TOWN TRASH SERVICE	.00	.00	500.00	500.00	.0
54-40-850 ADMIN FEES TRANSFER TO GF	.00	.00	12,200.00	12,200.00	.0
 TOTAL GARBAGE EXPENDITURES	 .00	 22,096.09	 145,200.00	 123,103.91	 15.2
 TOTAL FUND EXPENDITURES	 .00	 22,096.09	 145,200.00	 123,103.91	 15.2
 NET REVENUE OVER EXPENDITURES	 11,973.07	 13,316.66	 .00	 (13,316.66)	 .0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
55-30-100 INTEREST EARNINGS	.00	.00	500.00	500.00	.0
55-30-200 SALES - LANDFILL	145,730.56	379,978.61	1,240,000.00	860,021.39	30.6
55-30-201 LATE PENALTIES	.00	.00	500.00	500.00	.0
55-30-205 MISC.REVENUE	140.00	280.00	600.00	320.00	46.7
55-30-210 TIPPING FEES	10,008.72	32,804.88	142,500.00	109,695.12	23.0
TOTAL REVENUE	155,879.28	413,063.49	1,384,100.00	971,036.51	29.8
<u>SOURCE 36</u>					
55-36-400 SALE OF FIXED ASSETS	.00	.00	55,000.00	55,000.00	.0
TOTAL SOURCE 36	.00	.00	55,000.00	55,000.00	.0
TOTAL FUND REVENUE	155,879.28	413,063.49	1,439,100.00	1,026,036.51	28.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL EXPENDITURES</u>					
55-40-100 PERSONNEL SERVICES	15,590.26	47,217.28	185,000.00	137,782.72	25.5
55-40-102 NEW HIRE	.00	.00	300.00	300.00	.0
55-40-105 OVERTIME	1,831.03	6,017.40	16,900.00	10,882.60	35.6
55-40-110 UNIFORM EXPENSE	76.79	797.96	5,000.00	4,202.04	16.0
55-40-130 EMPLOYEE BENEFITS	6,671.23	19,991.10	75,000.00	55,008.90	26.7
55-40-250 ADVERTISING	.00	.00	200.00	200.00	.0
55-40-265 BANK COSTS/FEEs	2,891.51	8,716.63	40,000.00	31,283.37	21.8
55-40-280 INSURANCE	384.25	768.49	6,400.00	5,631.51	12.0
55-40-290 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
55-40-337 PROPERTY LEASE	47,599.42	142,798.26	592,297.29	449,499.03	24.1
55-40-338 LF FINANCIAL ASSURANCE	.00	9,647.32	110,657.71	101,010.39	8.7
55-40-340 UTILITIES	870.74	2,714.22	14,000.00	11,285.78	19.4
55-40-350 SAFETY EQUIPMENT	189.79	189.79	1,400.00	1,210.21	13.6
55-40-360 CONTRACT LABOR	380.00	3,276.95	42,000.00	38,723.05	7.8
55-40-440 POSTAGE	.00	.00	1,300.00	1,300.00	.0
55-40-460 MAINTENANCE & SUPPLIES	11,728.20	20,010.44	50,000.00	29,989.56	40.0
55-40-470 VEHICLE EXPENSE	389.63	401.63	4,500.00	4,098.37	8.9
55-40-475 FUEL EXPENSE	4,834.97	16,253.27	58,000.00	41,746.73	28.0
55-40-480 COMPUTER EXPENSE	158.82	207.68	1,500.00	1,292.32	13.9
55-40-500 BUILDING MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
55-40-510 LAB FEES	.00	.00	6,000.00	6,000.00	.0
55-40-515 ENGINEERING SERVICES	.00	.00	500.00	500.00	.0
55-40-516 ADEQ FEES	.00	2,235.99	13,500.00	11,264.01	16.6
55-40-610 EQUIPMENT MAINTENANCE	472.63	8,562.82	60,000.00	51,437.18	14.3
55-40-650 PROFESSIONAL SERVICES/AUDIT	.00	812.50	18,565.00	17,752.50	4.4
55-40-660 TRAVEL - TRAVEL/TRAINING	.00	.00	500.00	500.00	.0
55-40-705 CAPITAL LEASE	13,529.38	27,058.76	81,180.00	54,121.24	33.3
55-40-840 LANDFILL CAPITAL OUTLAY	.00	.00	48,000.00	48,000.00	.0
55-40-855 METHANE MONITORING	.00	1,265.95	4,500.00	3,234.05	28.1
TOTAL LANDFILL EXPENDITURES	107,598.65	318,944.44	1,439,100.00	1,120,155.56	22.2
TOTAL FUND EXPENDITURES	107,598.65	318,944.44	1,439,100.00	1,120,155.56	22.2
NET REVENUE OVER EXPENDITURES	48,280.63	94,119.05	.00	(94,119.05)	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

HOLIDAY FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
86-30-200	HOLIDAY FUND DONATION	.00	.00	4,000.00	4,000.00	.0
	TOTAL REVENUE	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND REVENUE	.00	.00	4,000.00	4,000.00	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

HOLIDAY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOLIDAY FUND EXPENDITURES</u>					
86-40-100 CHILDREN'S FUND GIFTS/FOOD	.00	.00	4,000.00	4,000.00	.0
TOTAL HOLIDAY FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

BACK TO SCHOOL FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
87-30-200	BACK TO SCHOOL FUND DONATION	.00	.00	2,000.00	2,000.00	.0
	TOTAL REVENUE	.00	.00	2,000.00	2,000.00	.0
	TOTAL FUND REVENUE	.00	.00	2,000.00	2,000.00	.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2020

BACK TO SCHOOL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BACK TO SCHOOL EXPENDITURES</u>					
87-40-100 BACK TO SCHOOL EXPENSES	.00	.00	2,000.00	2,000.00	.0
TOTAL BACK TO SCHOOL EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,000.00	2,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

TO: Suzanne Harvey, Interim Town Manager
FROM: Dr. Jim Johnson, Building Official
REPORT DATE: October 16, 2020
SUBJECT: Repairs and Alternative Uses of Animal Shelter Building

Per your request, I submit this comprehensive report of the repairs necessary at the Animal Shelter building. It includes the history of the building from October 2017, as some of the needed repairs predate the electrical fire in December 2018 that ultimately closed the shelter. Also included is a list of minimal repairs needed to open the building for other uses.

I. ELECTRICAL FIRE

A. Date

December 15, 2018. I responded to the site as Building Official to a request from the Police Department to review the building after a fire emergency at the Animal Shelter.

B. Persons Onsite

Upon arrival at the site I noted that Police Chief Thies and the two Animal Control Officers were overseeing the evacuation of the animals. Personnel from the Sierra Vista Nancy J. Brua Animal Care Center were also onsite with transports. All animals were relocated without incident.

C. Emergency Noted

I was informed that the main electrical panel box located on the exterior of the building had arced and shorted, causing it to catch on fire. The fire had been extinguished prior to my arrival. The panel box was immediately shut down and the emergency electrician Earuss Electric was contacted. After their initial review of the panel, the electrician concurred that the panel had shorted out and would need to be replaced.

Upon further investigation, I noted a pool of water on the concrete directly under the panel box, both on the inside and outside of the building. Since there had not been any recent rain, this added to the safety concern. It was discovered that there was a water leak under the slab and that this was the probable source of the short and subsequent fire.

D. Initial Action Taken

As the appointed Building Official for the Town, I have the authority and duty to enforce the adopted building codes. The 2012 International Existing Building Code (IEBC) is the primary code that would apply to the issues noted at the Animal Shelter, with additional references to the remaining adopted codes. Section 104.1 of the IEBC states: *"The code official shall have the authority to render interpretations of this code."*

After my initial investigation of the building, I determined that the damaged electrical panel and the under-slab plumbing leak made occupancy of the building unsafe. Section 115.1 of the IEBC states: *“Buildings, structures or equipment that are or hereafter become unsafe shall be taken down, removed or be made safe as the code official deems necessary and as provided for in this code.”*

I declared the building to be **unsafe** and ordered the building to be vacated and shut down until necessary repairs to the electric and plumbing has been satisfactorily completed. The power and water to the building was promptly shut off.

E. Further Investigation

On Monday, December 17, 2018 I revisited the site to complete my investigation. It was noted that Public Works had cut the drywall up approximately 24” – 36” on three walls in the room directly inside where the electrical panel is located. Public Works Director Jim Halterman advised that water had been discovered within all three of these wall cavities. The wet wall insulation had been removed from these walls, exposing the electrical wiring. Closer review of this exposed wiring revealed that the protective insulation around the wiring had been chewed away to the point that wires were exposed in many areas. What was not determined at that time was how widespread this wiring damage was, but it posed another serious concern. There was a history of rodents within the building and some were observed in the building within the week after the fire. As Building Official, I added the existing wiring and presence of rodents to the **unsafe** classification of the building. I made the determination that any electrical repairs would require a review of the entire electrical system to ensure this damage was not widespread throughout the building.

Section 202 of the IEBC defines UNSAFE as: *“Buildings, structures or equipment that are unsanitary, or that are deficient due to inadequate means of egress facilities, inadequate light and ventilation, or that constitute a fire hazard, or in which the structure or individual structural members meet the definition of Dangerous, or that are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or inadequate maintenance shall be deemed unsafe. A vacant structure that is not secured against entry shall be deemed unsafe.”*

As you can see from this definition, there are many factors present within this building that justify the **Unsafe** determination for this building and justify my decision to close the building until the necessary repairs had been completed.

F. Repairs Required

The following repairs are required to be completed to remove the **Unsafe** conditions noted with the building:

- Correction of the Plumbing Leak. It was decided that the best path would be to bypass the under-slab plumbing line altogether and install a new overhead line to the various plumbing located throughout the building.
- Replacement of the Electrical Panel with a new 200-amp all-in-one panel.

- Review of the Remaining Electric Wiring. One side of the drywall would need to be removed throughout the building to expose the remaining wiring. Any damaged wiring must be replaced with all new wiring and all wiring not in conduit will be required to be placed in conduit to prevent the same issues to reoccur.
- Remove and replace all remaining interior insulation, as it would be water damaged and/or contaminated by rodent infestation.
- Replace all removed drywall and finish.
- Replace any damaged ceiling tiles
- Exterminate the entire building to remove rodent infestation.
- Any fixtures that are salvageable such as lighting fixtures, emergency lighting, plumbing fixtures and doors can be reused.

Section 404.1 of IEBC states: *“Work on undamaged components that is necessary for the required repair of damaged components shall be considered part of the repair”*. This would apply for repairing the unsafe conditions noted with this building, particularly with the electrical wiring.

G. Bids Obtained

Town Manager Matt Matthews instructed staff to obtain bids to make the necessary repairs to put the building back into operation. Mr. Halterman obtained bids from two local plumbing contractors to replace the water main. The bids ranged from \$1,007.89 to \$4,800 depending on how extensive the work was to be. Additional bids were obtained from three local contractors to complete the repairs. The three bids received were \$81,449, \$67,600 and \$63,227. Please note that these bids only addressed the safety issues and the cosmetic repairs associated with these safety issues. They did not address any of the repairs noted in the following Section II, such as the Ventilation System, Dog Doors or the issues with the Heating and Cooling System.

Due to budget constraints the Town was experiencing at the time, Town Manager and Council made the decision to not make the repairs and to close the shelter down permanently. The building was closed and locked, but no repairs were done. The onsite animal food was removed.

FYI: On a very recent visit in 2020 to the site to prepare for this report, evidence of fresh rodent droppings was noted which re-emphasizes my original concern with the electrical wiring and insulation.

II. SHELTER REVIEW IN 2017

A. Issues Reported with Building

The electrical fire was not the first time I had been asked to review the animal shelter building. In the fall of 2017 several concerns with the building was expressed to the Town. I was requested to review the overall condition of the building, with an emphasis on the HVAC system. My initial site review of the building was conducted in October 2017 and the following list of repairs were presented to the Council on October 12, 2017.

- Install lighted exit signs with emergency lighting above all doors leading to the exterior. Fixture must have battery backup system. All electrical to be done in conduit. *Completed*
- Install GFIC outlets where required per Electrical Code.
- Reinstall wall mounted thermostat control back to the wall.
- Remove all clutter around 80-gal electric water heater on the north end of the building. *Completed*
- Install insulation blanket around 80-gallon electric water heater.
- Plumb pressure release valve on 80-gallon water heater to safe location per Plumbing Code.
- Insulate and protect all plumbing lines located in the small shed, where washer and dryer units are located.
- Remove all clutter around washer and dryer units, on the north end of the building. *Completed*
- Provide hot water to the washing machine.
- Provide hot water to the sink in the upfront quarantine room.
- Insulate plumbing pipes behind bathroom water closet (toilet) and seal off hole with foam in exterior metal skin where plumbing pipe passes through. *Completed*
- Repair drywall in bathroom behind water closet (toilet). *Completed*
- Repair leaking hose bib on west side of building.
- Reroute copper water supply line to the roof mounted cooler to a more protected location.
- Replace broke vent louver on north end exhaust fan.
- Cut hole in drywall to match diameter of north end exhaust fan.
- Confirm small water heater above the bathroom is working and is safely plumbed per Plumbing Code. *Completed*
- Have present heating and cooling systems serviced by HVAC contractor.
- Have HVAC contractor evaluate the present systems.
- Have HVAC contractor evaluate and install the proper roof mounted exhaust ventilators.
- Consider other forms of heating/cooling systems if determined to be needed.
- Replace broken A/C unit for front cat play area (old office)
- Install magnetic plastic flapper doors or another form of self-closing doors that will work with the guillotine doors on the dog kennels to control air loss.
- Consider changing from the propane gas fired furnace to a more cost effective electric unit. (Propane is expensive to operate)
- Remove all clutter from north end cat viewing room. *Completed*
- Remove all clutter from south end entrance room (old office). *Completed*

B. Progress for Repairs

As noted above, some of the issues have been addressed. New emergency lights were installed in November 2017. A new water heater was installed in November 2017. Mrs. Butterworth donated funds to remodel the bathroom.

Two local HVAC Contractors and one mechanical engineer were invited to the site to bid for a new HVAC system; however, both contractors and the engineer stated that they could not adequately analyze the building because of the dog kennel doors. They stated that once that issue was addressed, they would return to design the HVAC system. This work was never completed.

III. FUTURE OF BUILDING

A. Requirements to return as an Animal Shelter

- Complete all repairs noted under Section I
- Complete remaining repairs noted under Section II
- Replace two rusted interior metal doors and jambs
- Adjust the front door locking mechanism
- Install the proper ventilation system
- Complete any renovations as required for the operation of an animal shelter
- All work is required to be completed by properly licensed contractors and obtain building permits and inspections by Building Official.

B. Requirements to open building for another business occupancy use

- Complete all repairs noted under Section I
- All additional work necessary to modify the building for the particular use would be required to meet all provisions outlined in Chapter 10 of IEBC.
- Required to meet all Town zoning, parking lot space and pavement, loading dock, lighting, and sign code provisions.
- Require a building permit, inspections, and a Certificate of Occupancy prior to opening to public.

C. Requirements to use building as a storage facility for town

- Make necessary repairs to the electrical wiring and replace the electrical panel
- Secure all exterior wall penetrations
- Seal up windows
- Remove all animal cages inside and outside
- Secure front door and locking mechanism
- Remove insulation

D. Removal of Building

- Sell building on auction (or other means) with specified intention of removal from the site.
- Complete demolition

CONCLUSION

In conclusion the building needs a considerable amount of repairs to address the noted safety concerns and other issues in order to reopen as a animal shelter or for any other use. It has not been properly maintained for decades and this is a concern. The electrical/plumbing issues alone could have resulted in a tragedy of injury or worse. Fortunately, it happened on a cold December day and on a Saturday and no one or animals were injured. The cost of repairs will be expensive and time consuming. In early October 2020, the building was completely cleaned out on the inside and exterior shrubs along the front of the property have been cut. Over the summer the four (4) portable storage buildings were removed from the site and given to other Town departments. At present, I am concerned with the rodents and the insulation still present in the building. This can pose a very real health issue for staff and repair contractors working inside. A decision is needed soon to decide the future of this building as the rodents will continue to be a problem due to the easy access to the interior for them and with winter coming up fast they will increase their activity in finding a secure winter home.

Thank you for your consideration!

LICENSE AGREEMENT

HUACHUCA CITY GARDEN DOCUMENTARY AND HUACHUCA CITY LIBRARY EDUCATIONAL PROJECTS

This Agreement, made and entered into by and between the Town of Huachuca City, an Arizona municipal corporation [hereinafter referred to as "Town"] and Earth and Sky Photography, L.L.C., an Arizona limited liability company [hereinafter referred to as "Earth and Sky"], is entered into this 19th, day of October, 2020.

For and in consideration of the mutual covenants and terms provided herein, the parties agree as follows:

Licenses granted to Earth and Sky

Town hereby grants to Earth and Sky a license to enter into and film in the Huachuca City Public Library and library grounds to include the Community Garden, located at 506 N. Gonzales Blvd, Huachuca City, Arizona, and the Huachuca City Senior Center, located at 504 N. Gonzales Blvd, Huachuca City, Arizona [collectively, the "Property"], with personnel and equipment to include props, temporary sets, lighting, cameras and special effects equipment for the purpose of photographing scenes and videotaping said Property in connection with the production of a digital media project documenting the Huachuca City Community Garden [the "Project"] during the following period: October 19 – December 31, 2020.

This license includes the right to take motion pictures, videotapes, still photographs and/or sound recordings on, and of, any and all portions of the Property and all names associated with or which appear in, on or about the Property, to create the Project.

All filming and production work on the Property must be coordinated, scheduled, and approved in advance by the Town's Library Director. No members of the public or Town employees, other than those who have granted written permission, may be filmed or photographed on or about the Property. Minors may not be filmed or photographed.

Earth and Sky shall own and retain all rights to all films, videos and photographs taken and recordings made to create the Project, including without limitation, all copyrights and renewals and extensions thereof, and the exclusive rights to reproduce, exhibit, distribute, and otherwise exploit in perpetuity throughout the universe (in whole or in part) such films, photographs and recordings in any and all media, whether now known or hereafter devised, in connection with the Project. Earth and Sky shall indemnify and defend the Town, and its officers and employees for any claims brought against them arising out of Earth and Sky's production, use or distribution of the Project.

To further assist Earth and Sky in creating the Project, Town grants Earth and Sky a license to use, reproduce and include in the Project any photographs, videos or other materials previously produced by the Town or Town employees [collectively "Town Materials"] which might be relevant and appropriate for inclusion in the Project. The Library Director shall have the right to refuse use of any Town Materials that she believes would be inappropriate for inclusion in the Project. Except for the license granted to Earth and Sky hereunder, Town shall retain all rights of ownership and copyrights to the Town Materials, and Earth and Sky shall credit the Town in the Project for use of the Town Materials.

License granted to Town

In consideration to the Town for the Town's grant of the licenses hereunder, Earth and Sky will grant the Town a license to use and reproduce the Project for Town's corporate purposes, as determined appropriate by the Town, in Town's sole discretion. Town shall indemnify and defend Earth and Sky, and its officers and employees for any claims brought against them arising out of Town's use of the Project.

General Terms

Non Discrimination: Neither Party shall discriminate against any employee or client of either Party or any other individual in any way because of that person's age, race, creed, color, religion, sex, genetic information, disability, familial status, political affiliation or national origin in the course of carrying out the duties pursuant to this Agreement. Both Parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36, as well as the Genetic Information Nondiscrimination Act of 2008.

No Joint Venture: It is clearly understood that each party will act in its own capacity and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.

Applicable Law: The laws of the federal government and the State of Arizona shall govern the Agreement, and all suits regarding this Agreement shall be brought only in federal or state courts in the State of Arizona. Venue and jurisdiction for any suit or other dispute resolution proceeding shall be in Cochise County, Arizona.

No Compensation: Other than the rights exchanged between the parties herein, neither party shall pay any fees or other compensation to the other, and each party waives any claims for fees, pay or other remuneration for the rights exchange herein.

Signing Authority: The undersigned persons warrant that they have full right and authority to enter into this Agreement and grant the rights herein described, and that the consent or permission of no other person or entity is necessary in order to enable the parties to exercise or enjoy the rights herein granted.

TOWN OF HUACHUCA CITY

EARTH AND SKY PHOTOGRAPHY, LLC

by _____
its: _____
Date: _____

by: _____
its: _____
Date: _____

PERFORMER CONSENT AND RELEASE

Production Company: Earth and Sky Photography, LLC

Project Title: Huachuca City Community Garden Documentary

Performer Name: _____

Performance Description: _____

I, the above-named performer, have participated as indicated in the above Documentary. In consideration of my appearance in the Documentary, and without any further consideration from Earth and Sky or any other party, I hereby grant permission to Earth and Sky and the Town of Huachuca City to utilize my appearance in connection with the Documentary in any and all manner and media and all rights of every kind and character whatsoever in perpetuity in and to my performance, appearance, name and/or voice and the results and proceeds thereof (the "Performance") in connection with the Documentary, and I hereby authorize Earth and Sky to photograph and record (on film, digital, video, tape, or otherwise), the Performance; to edit same at its discretion and to include it with the performance of others and with sound effects, special effects and music; to incorporate same into the Documentary or not; to use and to license others to use such recordings and photographs and media in any manner consistent with the goal of the production--that is, to document the activities of the Huachuca City Community Garden Project, including without limitation unrestricted use for purposes of publicity, advertising and sales promotion; and to use my name, likeness, voice, biographic or other information concerning me in connection with the Documentary and for any other purpose related to the Town of Huachuca City and the Huachuca City Library, the Huachuca City Community Garden and the Huachuca City Senior Center. I further acknowledge that Earth and Sky owns all rights to the results and proceeds of my services rendered in connection herewith; however, the Town of Huachuca City will be granted the right to use the finished Documentary project in any manner in which it sees fit for its corporate and municipal purposes.

I agree that my participation in the Documentary may be edited in Earth and Sky's discretion. I consent to use of my name, likeness, voice and biographical material about me in connection with Documentary publicity and related institutional promotional purposes. I expressly release you, your agents, employees, licensees and assigns from and against any and all claims which I have or may have for compensation, invasion of privacy, defamation or any other cause of action arising out of production, distribution, broadcast or exhibition of the Documentary.

Performer's signature, date

Performer's printed name

Performer's phone

Performer's address

TOWN OF HUACHUCA CITY
FIRST AMENDMENT TO AGREEMENT
BETWEEN THE
TOWN OF HUACHUCA CITY AND CONTRACTOR
FOR
CONSTRUCTION SERVICES
FOR THE
EMERGENCY VEHICLE PREEMPTION SIGNAL PROJECT

This First Amendment to the Contract, made and entered into by and between the Town of Huachuca City ["TOWN"] and Mountain Power Electrical Contractor, Inc, ["CONTRACTOR"] shall be effective as of October 8, 2020.

RECITALS:

WHEREAS, TOWN and CONTRACTOR entered into a construction services contract ["Contract"] which became effective in February, 2020, and remains in full force and effect; and

WHEREAS, TOWN and CONTRACTOR wish to amend their Contract to allow additional time to complete the work; and

WHEREAS, section 15 of the Contract's General Terms and Conditions indicates that the Contract may be extended by written amendment of the Contract, signed by both parties; and

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter contained, TOWN and CONTRACTOR amend the Contract as follows:

A. PERFORMANCE SCHEDULE

The Performance Schedule in Section B(2) is amended to read:

"Performance Schedule: The CONTRACTOR may begin performing only upon receipt of the TOWN'S Notice to Proceed. The work shall be completed in a timely manner and all deliverables shall be submitted to the TOWN Project Manager no later than December 31, 2020. This Contract shall terminate after expiration of project warranties, unless extended at the sole option of TOWN."

B. NOTICE TO PROCEED

The Notice to Proceed is amended to allow the CONTRACTOR until December 31, 2020, to complete the work.

C. NO OTHER TERMS AFFECTED

Except as provided in sections A and B, above, all other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the date signed by the TOWN.

TOWN OF HUACHUCA CITY

CONTRACTOR

By: Johann Wallace

by: Josh Beck

its: Mayor

its: President

Date: _____

Date: _____

APPROVED AS TO FORM:

Thomas A. Benavidez

Town Attorney

Date: _____



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-22

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING A REVISED MUNICIPAL BUS FARE SCHEDULE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the “Code”], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28) and Town Ordinance No. 15-02; and

WHEREAS, pursuant to the Code section 10.30.010, the Town Council may establish fees for its municipal bus transportation programs and services; and

WHEREAS, the Town Council has determined that it is necessary to revise the current bus fare schedule; and

WHEREAS, the provisions of A.R.S. section 9-499.15 have been satisfied; and

WHEREAS, the Town Council has reviewed the costs of operating the municipal bus service and has determined that the fare schedule, attached hereto as Exhibit “A” and incorporated herein by this reference, is necessary and appropriate to recover those costs; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to adopt the fare schedule, attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Bus Fare Schedule, attached hereto as Exhibit “A,” is hereby adopted.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed.

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 22nd DAY OF
OCTOBER, 2020.**

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Brandye Thorpe, Town Clerk

Thomas Benavidez, Town Attorney

EXHIBIT A

[Municipal bus fare schedule must be attached]

Schedule of Town of Huachuca City Bus Fares

The Town of Huachuca City, Arizona, is proposing to change its bus line fares ["fees"], as follows:

- In Town (HC Limits) \$.50
- Regular Fare (1-way) \$1.25
- Military Fare \$1.00
- All Day Pass \$3.00
- Senior Citizen Fare \$.60
- Student Fare (college & under) \$.60
- Disabled Citizen Fare \$.60
- Paratransit (Deviation 1-way) \$2.00
- Regular Monthly Pass \$40.00
- Senior Citizen Monthly Pass \$20.00
- Disabled Citizen Monthly Pass \$20.00
- Student Monthly Pass \$20.00
- Regular Book of 20 Tickets \$25.00
- *Discounted Book of 20 Tickets \$12.00
- *For Senior & Disabled citizens and for Students (college and under)*
- Paratransit Book of 20 Tickets \$40.00
- Children (under 5 with adult) Free

These proposed Bus Line fares will be considered by Huachuca City Town Council on Thursday, October 22, 2020, at 7:00 pm, at Town Hall located at 500 N. Gonzales Blvd, Huachuca City, AZ.

If approved, these changes would go into effect on October 23, 2020. If you have any questions, please contact Suzanne Harvey at sharvey@huachucacityaz.gov

E.10



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RESOLUTION NO. 2020-23

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING A MUNICIPAL BUS ADVERTISING FEE SCHEDULE.

WHEREAS, the Town Council of the Town of Huachuca City has adopted by Resolution No. 84-002 a code known as the Town Code of the Town of Huachuca City, Arizona [the "Code"], and has amended and republished the Code from time to time, as authorized by A.R.S. 9-240 (B) (28) and Town Ordinance No. 15-02; and

WHEREAS, pursuant to the Code section 10.30.010, the Town Council may establish fees for its municipal bus transportation programs and services; and

WHEREAS, the Town Council has determined that it is necessary to adopt a schedule of fees for advertising on town buses; and

WHEREAS, the provisions of A.R.S. section 9-499.15 have been satisfied; and

WHEREAS, the Town Council has reviewed the costs of operating the municipal bus service and has determined that the advertising fee schedule, attached hereto as Exhibit "A" and incorporated herein by this reference, is necessary and appropriate to recover those costs; and

WHEREAS, the Town Council has determined that it would be in the best interests of the Town and its residents to adopt the fee schedule, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, as follows:

SECTION 1. The Bus Advertising Fee Schedule, attached hereto as Exhibit "A," is hereby adopted.

SECTION 2. All ordinances, parts of ordinances, resolutions, parts of resolutions, policies, and parts of policies in conflict with the provisions of this Resolution, or any part hereof, are hereby repealed.

**PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE
TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 22nd DAY OF
OCTOBER, 2020.**

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Brandy Thorpe, Town Clerk

Thomas Benavidez, Town Attorney

EXHIBIT A

[Municipal bus fare schedule must be attached]

NOTICE OF PROPOSED BUS ADVERTISING FEE SCHEDULE

The Town Council will consider adopting bus advertising fees at its meeting on October 22, 2020, at 7:00 pm, at Town Hall located at 500 N. Gonzales Blvd, Huachuca City, AZ. The fee proposals will be as follows:

- Back of Bus \$200
- Side of Bus \$150
- Interior Ad Space \$25
- Shelter Back Panel \$50
- Shelter Side Panel \$25
- Shelter Bench \$50

Fees will be per ad, per month. Companies who advertise for 6 months or longer can contract for reduced rates with the Town for bus advertising.

Advertisers are responsible for cost of producing Town approved artwork and signage and installing and removing wraps directly applied to transit vehicles. The advertising rates may vary for parties entering sponsorship agreements with the Town. Advertising space is available on a first-come basis.

This proposed schedule is authorized by A.R.S. section 9-240, and Town Code section 10.30.010. Additional information concerning this proposal is also available on the homepage of the Town's website.